

CITY OF WILBURTON
REGULAR SCHEDULED MEETING
June 15, 2021

Public Notice posted June 8, 2021, 8:30a.m.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Scheduled Meeting** held on the **15th day of June 2021** at **5:30p.m.** with Mayor Stephen Brinlee, presiding. The Roll Call was conducted with the following verbal responses. All City Councilmen/women attended in person.

ROLL CALL:

City Clerk Blankenship, conducted the roll call with members responding:

LITTLEJOHN	PRESENT	GOAD	ABSENT
HAYNES	PRESENT	KENDALL	PRESENT
SIMS	PRESENT		

CITIZEN COMMENTS:

There was one sign in on the Citizen Comment: Mr. Mark Showell to discuss the Budget.

PUBLIC HEARING

Mayor Stephen Brinlee asked if there were any questions concerning the presented City of Wilburton FY21-22 Budget which includes the Public Works Authority (PWA) Budget.

Mr. Mark Showell asked about the Wilburton Fire Department (WFD) increase. Mayor Brinlee stated WFD now has a part time Clerk which is reflected in their budget. Mr. Showell then asked about the increase in the Street Fund budget. Mayor Brinlee stated City is purchasing more asphalt to make the many repairs needed on the Wilburton streets. The actual purchase will be placed on the Council Agenda for approval, along with a detailed plan for street repair.

Councilman Littlejohn asked about the increase of \$16,000 for PWA salaries. PWA Director Elder stated that reflected a raise to pay competitively as we are starting to lose good men when they take a job with better salary. Additionally, he has put 6 men on salary, assigning 2 each week to be on call for any after-hours needs such as water leaks, animal control calls, etc. This crew being on salary will save many overtime dollars.

Councilman Littlejohn stated he agreed with the idea; however, he thought all of the employees should receive a raise. A discussion followed as to the best way to accomplish that. City Attorney Lerblance stated they need to find new language that would reflect tying the raises to the current CPI.

Councilman Haynes asked Mayor Brinlee if there was anything he wanted to highlight, to which Mayor Brinlee stated grants received due to COVID have been very helpful in several areas: WPD, airport, City, etc.

Council President Haynes stated it appears the economy has started to improve with steadily improving tax receipts. Nationally, there appears to be funds becoming available for improving infrastructure. That means we should be ready to improve our infrastructure when funding is announced. He suggested we start looking at our needs and have a list ready. His first example is the long-standing storm drainage issue. Dir Elder stated that a survey conducted every 5 years is about to start which will identify several needs. President Haynes made the point that with the increase in income the City should complete projects which benefit the citizens and then ensure the residents are aware of the projects of improvement.

The Public Hearing closed at 5:50p.m.

- 1. DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF MAY 13, 2021.**
- 2. DISCUSS AND TAKE ACTION TO APPROVE MAY 2021 CLAIMS FOR PAYMENT.**
- 3. DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF PAYROLLS JUNE 15 THROUGH JULY 8, 2021.**

MOTION BY LITTLEJOHN, SECOND BY KENDALL, TO COMBINE AND APPROVE FIRST 3 ITEMS ON THE AGENDA. Mayor Brinlee asked if there was any discussion.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Absent
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

4. DISCUSS AND TAKE ACTION TO APPROVE RESOLUTION 21-1251, FISCAL YEAR (FY) 2021-2022 BUDGET, AND ESTABLISH BUDGET AMENDMENT AUTHORITY. Mayor Brinlee asked if there were any questions or further discussion needed?

MOTION BY HAYNES, SECOND BY LITTLEJOHN, TO APPROVE RESOLUTION 21-1251 APPROVING FY 2021-2022 BUDGET AND ESTABLISHING BUDGET AMENDMENT AUTHORITY AND ADDING LANGUAGE THAT STATES EACH EMPLOYEE WILL RECEIVE A COST OF LIVING SALARY INCREASE BASED ON THE CPI INDEX.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Absent
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

5. DISCUSS AND TAKE ACTION TO APPROVE BUDGET AMENDMENTS #3 THROUGH #8 (SEE ATTACHED LIST). City Clerk Blankenship stated these amendments are necessary to complete end of year budget balances due to the increases in revenue from grants and taxes. The list was compiled by CPA Deanna Crawford. The funds transferred to PWA are for the City’s match for the sewer improvement grant. Dir Elder stated we have retained \$40,000 on that grant for completion of a few things on the punch list.

MOTION BY HAYNES, SECOND BY SIMS, TO APPROVE BUDGET AMENDMENTS #3 THRU #8.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Absent
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

6 DISCUSS AND TAKE ACTION TO APPROVE \$32,612.81 TO PAY OFF LOAN #3467073 DUE JUNE 16, 2021 WITH COMMUNITY STATE BANK FOR TWO (2) KIOTI TRACTORS. City Clerk Blankenship stated she had mistakenly put this payment in the FY20-21 budget; however, the loan payment is due by June 30. A discussion followed in which it was determined the budget needs to be adjusted and this item placed on the July Council Meeting agenda.

MOTION BY LITTLEJOHN, SECOND BY KENDALL, TO TABLE THIS ITEM UNTIL JULY.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Absent
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

7 DISCUSS AND TAKE ACTION TO APPROVE \$150,000 TRANSFER OF 2021 MUNICIPAL AIRPORT FUNDS TO ADA REGIONAL AIRPORT. Mayor Brinlee stated this is an exchange of funds to assist the Ada Airport with their current project. They will return the funds to us with their earned funds next year. We do not currently have a project to pay for, but will in two years.

MOTION BY SIMS, SECOND BY HAYNES, TO APPROVE \$150,000 TRANSFER OF 2021 MUNICIPAL AIRPORT FUNDS TO ADA REGIONAL AIRPORT.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Absent
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

8. NEW BUSINESS.
There was no new business.

9 ADJOURN.
MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO ADJOURN AT 6:03pm.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Absent
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

CINDEE BLANKENSHIP, City Clerk

STEPHEN BRINLEE, Mayor

ALLEN LITTLEJOHN, Ward 1

TERRY HAYNES, Ward 2

DOUG SIMS, Ward 3

//ABSENT//

JAYME GOAD, Ward 4

JULIA KENDALL, Ward 5